

COUNCIL COMMUNICATION

TO: THE CITY COUNCIL

FROM: THE CITY MANAGER'S OFFICE

DATE

April 18, 1990


NO.

SUBJECT: DESTRUCTION OF CERTAIN RECORDS

Under authority Section 34090, Government Code, I request permission to destroy certain records in excess of five (5) years of age. Records to be destroyed are as follows:

- 1) Background investigations and employment records of previous employees who have left employment of the City over five years ago. Does not include retirees.
- 2) Background Investigations on previous applicants not hired, over five years old.
- 3) Crime reports, incident reports and traffic reports over five years old except for those with pending court action and all homicide investigations.
- 4) Investigations of Citizens Complaints over five years old.
- 5) Arrest and booking records for the period January 1962 to January, 1979, provided no arrests have been recorded for the individual since 1980

Respectfully submitted,



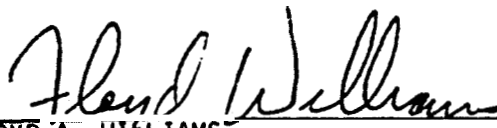
Floyd A. Williams
Chief of Police

EXHIBIT A

Exhibit A to Council Communication
April 18, 1990

**INVENTORY OF CERTAIN RECORDS RETAINED BY THE LODI POLICE DEPARTMENT
REQUESTED TO BE DESTROYED PURSUANT TO GOVERNMENT CODE SECTION 34090**

- =====
- 1) Background **investigations** and employment records of previous employees who have left employment of the City over five years ago. Does not **include** retirees.
 - 2) Background investigations on previous applicants not hired, over five years **old**.
 - 3) Crime reports, incident reports, and traffic reports over five years **old**, except for those with pending court action and all **homicide** investigations.
 - 4) Investigations of citizens' complaints over five years old.
 - 5) Arrest and booking records for the period January 1962 to January 1979, provided no arrests have been recorded for the individual since 1980.


FLOYD A. WILLIAMS
Chief of Police

APPROVED FOR DESTRUCTION


BOB McNATT

City Attorney

RESOLUTION NO. 90-58

A RESOLUTION OF THE LODI CITY COUNCIL
AUTHORIZING DESTRUCTION OF CERTAIN RECORDS
RETAINED BY THE LODI POLICE DEPARTMENT

WHEREAS, in accordance with Government Code § 34090, the City Attorney has filed his written consent to the destruction of certain records retained by the Lodi Police Department, an inventory of which is attached hereto, marked Exhibit A, and thereby made a part hereof;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Lodi that:

1. The records heretofore identified are no longer required.
2. The City Council of the City of Lodi finds that the City Attorney has given his written consent to the destruction of the records inventoried on Exhibit A, attached hereto, and the destruction of these records is hereby authorized

Dated: April 18, 1990

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I hereby certify that Resolution No 90-58 was passed and adopted by the City Council of the City of Lodi in a regular meeting held April 18, 1990 by the following vote:

Ayes : Council Members - Hinchman, Pinkerton, Reid and Snider (Mayor)

woes: Council Members - None

Absent: Council Members - Olson


Alice M. Reimche
City Clerk

90-58

RES9058/ TXTA. 02J